

**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, SEPTEMBER 19, 2013 – 10:00 A.M.**  
**FIRST FLOOR HEARING ROOM**

**AGENDA**

- I. **CALL TO ORDER**
- A. Invocation
  - B. Pledge of Allegiance
  - C. Proclamation – Hispanic Heritage Month
  - D. Commissioner Comments
  - E. [Update of Board](#) of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
  - F. Approval of Minutes – September 12, 2013
- II. **PUBLIC COMMENTS (Three-Minute Presentation)**
- III. **CONSENT AGENDA (See Attached Separate Agenda)** 1
- IV. **PUBLIC HEARING**
- A. [Proposed Changes](#) to the Frederick County Personnel Rules – Mitch Hose and Sophia Dobransky, Human Resources Division  
**Public comments will be limited to three minutes for individual speakers.** 2  
**The Board may take action after a 10 day period. This is scheduled for final action at the Administrative Business meeting on Thursday, October 3, 2013.**
- V. **AGENDA BRIEFING**  
Thursday, September 26, at 10:00 a.m.
  - To Consider an Ordinance to Revise Chapter 1-21 of the Frederick County Code (Forest Resource Ordinance) – Kathy Mitchell, Office of the County Attorney
- VI. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
- A. [Annual Maryland](#) Department of Transportation Fall Tour Briefing and Interim Highway Priorities – Ron Burns, Community Development Division  
**(10 Minutes - Board Guidance)** 3
  - B. [Appointments](#)/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager  
**(10 Minutes - Board Decision)** 4

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**VII. ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*

**A. Bid Awards – Diane George, Finance Division**

- a. [Purchasing Memo #14-044](#), Construction Inspection and Management Services for Buildings, National Pollution Discharge Elimination System (NPDES), and Parkland Development (IDQ Contract)

- b. [Purchasing Memo #14-045](#), Adult Detention Center Door Control System Upgrade

**(10 Minutes - Board Decision)**

**5(a – b)**

- B. [FY 2012 – 2013](#) Frederick County Agricultural Land Preservation Program – Annual Certification Report – Anne Bradley, Community Development Division**

**(10 Minutes - Board Decision)**

**6**

- C. [Acceptance of Road](#) Dedication of Feldspar Road – Beth Ramacciotti, Utilities and Solid Waste Management Division**

**(5 Minutes - Board Decision)**

**7**

- D. [FY 2015 – FY 2020](#) Capital Improvements Program (CIP) Calendar, Policies and Direction – Kelly Weaver, Budget Office, Office of the County Manager**

**(10 Minutes - Board Decision)**

**8**

**VIII. COMMISSIONERS COMMENTS**

**IX. PUBLIC COMMENTS (Three-Minute Presentation)**

**X. QUESTIONS - PRESS**

**XI. CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

**Topic** – To consider the acquisition of an interest in real property.

**A**

**XII. ADJOURN**

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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***CONSENT AGENDA DETAIL***

**BID AWARD**

1. [Purchasing Memo #14-042](#) – Patching and Repair of Various Frederick County Roadways  
Award to: C. William Hetzer, Inc.  
Award amount: \$962,779.75

**BUDGET TRANSFERS**

1. #BT-14-042, Engineering and Construction Management, Public Works Division
2. #BT-14-043, Montevue Assisted Living

**GRANTS**

1. [Sheriff's Office](#) - FFY 2014 Child Support Enforcement – Cooperative Reimbursement Agreement  
Application – Marty Gallagher, Sheriff's Office  
(County Match = \$19,040.00; Grant Funding = \$31,360.00)
2. [State's Attorney's Office](#) – FFY 2014 Child Support Cooperative Reimbursement Agreement –  
Ann Morgan, State's Attorney's Office  
(County Match = \$563,352.00; Grant Funding = \$927,873.00)
3. [Security Enhancement](#) Grant for the Circuit Court and Associated Budget Transfers – Barbara  
Domer, Circuit Court  
(County Match = \$0; Grant Funding = \$67,685.00)